

# Recruiting for HR Training Class

This course will get you up to speed on all aspects of recruiting in today climate. No filler – just in-depth training.

Taught by HR Executives & Recruiting Professionals.

## Recruiting for HR Workshop

RFHR 101, RFHR 202

Check-in 9:00 am

Training begins at 9:30 am and concludes at 4:30 pm

### Register Now by

336-739-3106 or visit

[JacobDarrAssociates.com](http://JacobDarrAssociates.com)

### Join us for an intensive one-day workshop and learn modern recruiting for HR.

You've got an enormous task ahead of you, but we are going to help immensely! This information-packed workshop is designed to deliver complete information in the shortest amount of time. Are you brand new to HR or recruiting? Are you a seasoned professional? Come and learn the tips, tricks, and processes from a professional headhunter. Stop posting jobs and hoping for the best. Learn how to create a strategy that will result in success.

Limited class size for Maximum Learning. We limit each class size to a small group, and because of this, our classes fill up fast. Please book as far in advance as possible.

### Registration: \$599.00

To Register call *336-739-3106* or visit *JacobDarrAssociates.com*

We offer onsite Recruiting for HR Training to your group, team, or an entire department. Call us today for details.

# Course Agenda:

Included: RFHR 101, RFHR 201

## RFHR 101

- Mindset Shift. Moving from 8-5 robot to passion and a different view on work/life relationship.
- Creating a different relationship with Hiring Managers & Executives that positions you as a true expert and professional in your field.
- What you can do NOW to stop being viewed as an annoying “HR Person” and flip the view to the business partner.
- The art of taking an eloquent job order.
- How to communicate with candidates in this century. E-Mail, Voice Mail, and text messaging.
- Speaking the hiring managers language.
- Creating a business plan for the next quarter, next year.

## RFHR 201

- How to manage and execute that business plan effectively.
- Quality V/S Quantity.
- Big Rocks/Little Rocks – Learn Successful Time Management for today’s recruiter.
- Creating a compelling Job Description.
- Crafting the perfect interview process designed to find the BEST talent.
- Candidate Branding is the new employer branding.
- Mastering the Resume Review.
- Fishing for recruiters. Learn when and where to fish.
- How to find the perfect candidate, every time.
- Creating the perfect candidate-centric interview process.
- Job Offer.
- Preventing Counteroffers.
- Recruiter Networking Hour.
- Metrics.